

# New Bedford Harbor Trustee Council

Commonwealth of Massachusetts • U.S. Department of Commerce • U.S. Department of the Interior



## Instructions for Round III Solicitation of Restoration Projects

In the upcoming month, the New Bedford Harbor Trustee Council (Council) will announce its third solicitation for restoration projects. Unlike previous rounds, the Council is soliciting applications for actual restoration projects rather than restoration ideas. The projects will be funded via grants from the National Oceanic and Atmospheric Administration (NOAA). Projects not eligible for NOAA grants may be funded through NOAA contracts instead, or through other Trustee agencies.

The solicitation will be announced through the Federal Register, press releases, and direct mailings. Solicitation information will also be available via the Council's website at [http://www.darp.noaa.gov/northeast/new\\_bedford/index.html](http://www.darp.noaa.gov/northeast/new_bedford/index.html) and through Grants Online at <http://www.grants.gov>.

Applicants will be able to apply online through Grants.Gov. Before doing so, they need to register. This process may take a few weeks so applicants are urged to register early. Just follow the four steps outlined in the next column.

### Step 1 – Register with Central Contractor Registry (CCR)

Organizations need to register with Central Contractor Registry. You can register with them online in approximately 30 minutes. You should receive your CCR registration within 3 business days. **Important: You must have a DUNS number from Dun & Bradstreet before you register with CCR.** Many organizations already have a DUNS number. To determine if your organization already has a DUNS number or to obtain a DUNS number, contact Dun & Bradstreet at 1-866-705-5711. This will take about 10 minutes and is free of charge. Be sure to complete the Marketing Partner ID (MPIN) and Electronic Business Primary Point of Contact fields during the CCR registration process. These fields are required when submitting grant applications through Grants.gov.

### Step 2 – Register with a Credential Provider

You must register with a Credential Provider to receive a username and password. This will be required to securely submit your grant application.

### Step 3 – Register at Grants.gov

The final step in the Get Started process is to register with Grants Online at Grants.gov. This is required if you wish to submit grant applications on behalf of your organization. After you complete the registration process, you will receive email notification confirming that you are able to submit applications through Grants.gov.

### Step 4 – You are ready to start collecting the information needed to describe your restoration project!

Further information can be found at <http://www.grants.gov>.